

Schedule 3

Governance of the Framework Agreement

[Note to drafter: The following are topics to be addressed in the Governance of the Framework Agreement schedule.]

1. Governance structure

- Set out the overall structure for governance and management of the Framework Agreement i.e will there be a steering group? Who will be in it?

2. Code of conduct and cooperation

- Set out code of conduct and how government and Supplier must cooperate.
- Set out any rights or restrictions around marketing / publicity rights.

3. Reporting, meetings, audit, performance indicators

- Set out clear expectations around reporting, including content and frequency.
- Will physical audits / self-audits take place under the Framework Agreement?
- Set out the mechanism, if any, for regular meetings/updates. Will there be some monitoring of performance? If yes, describe.
- Supplier performance indicators.
- How should Suppliers report to government on their metrics.

4. Conflict resolution

- Set out a process to follow if there is difficulty agreeing any aspects of doing business.
- Set out a formal dispute resolution mechanism to govern the administration of the Framework Agreement and any Call Offs.

5. Management charges

- Will there be any management charges invoiced by government to Suppliers for being in the framework? If yes describe them in detail.